General Evaluator: Date:

Toastmaster: Theme:

**Comments**

Meeting Time: 12:00pm: Start Time:

Toastmaster:

Time Keeper:

Grammarian/Word of the Day:

**General Evaluator** – This role is to evaluate anything & everything that takes place, focusing on the following areas: Meeting Preparation, Timing & Flow, Individual Functions, & Audience Reaction. I will comment on good examples of preparation, organization, delivery, enthusiasm, observation, & general performance of duties. I will also note areas where we can improve our Toastmasters skills.

* **Call for Individual Evaluators:**

1 - EVALUATOR for speaker #1:

2 - EVALUATOR for speaker #2:

3 – EVALUATOR for speaker #3:

* **Call for Grammarian’s Report:**
* **Call for Timekeeper’s Report on – Speakers / Table Topic/ Evaluators & Grammarian:**

General Comments about the Meeting:

Table Topics:

Starting Time / Flow of Meeting:

**Others Involved:**

**Return Control to Toastmaster**